

# SETTING UP A STANDING ORDER

A standing order is an easy, convenient way to pay for Upcott weeks in monthly instalments. If you wish to set up a standing order to pay for an Upcott Week over the year before the week commences, please fill in the form below and return it to Upcott. The final payment must be completed by 1<sup>st</sup> May for Tweens 1, 1<sup>st</sup> October for Tops 2 and 1<sup>st</sup> July for all other weeks. An example of the monthly payments required for an Upcott Week is as follows:

Total cost of Smiley 1	= £155
Deposit payable on booking	= £35
Balance payable in instalments	= £120
If paying over 8 months	= £15 per calendar month
(commencing 1st December 2009, with the final payment due on 1st July 2010)	

See overleaf for examples of other weeks.

If you are claiming a discount, please deduct £15 from the overall cost per booking (please remember the maximum discount that can be claimed is £30).



## Standing Order form

Registered Charity No. 285783

### Instruction to your Bank or Building Society to set up a Standing Order

Please complete the whole form and return it to:

Upcott Weeks, The Beacon, Beacon Road, Minehead, Somerset, TA24 5SD

**To:**

(name and address of your bank)

**Please debit my account:**

Number

Sort Code

**Name(s) of account holder(s)**

**Your contact telephone number**

**And pay:**

**Axe Valley Christian Trust No.1 a/c**

Lloyds TSB, The Square, Seaton, Devon, EX12 2QH  
Account number: 00641332      Sort Code: 30-90-37

**The sum of**

Monthly, for the next

**Monthly payment amount in words:**

**Month of first payment:**

**Month of last payment:**

Signed:

Date: